

# Commercial Support

The Commission on Dietetic Registration (CDR) defines commercial support as financial or in-kind support from entities external to the CPE Provider that manufacture, distribute, sell, resell, or promote business lines, products, services, or commodities.

Per Policy 9.1 (Commercial Support Agreement), as written in the CDR CPEU Prior Approval Program policy manual, the terms, conditions, purposes, and amount of the commercial support must be documented in an agreement between the supporter and the CPE Provider. The agreement must be executed prior to the start of the CPE.

CDR offers this document as a template/sample. Providers are not required to use this document. Using this document will not guarantee compliance with CDR's standards regarding CDR CPEU Prior Approval Provider policies.

## Sample Commercial Support Agreement<sup>1,2</sup>

Title of CPE activity:	
Activity location (if applicable):	Activity date:
Name of commercial supporter:	
Name of CPE Provider:	
Dollar amount received:	
Monetary value and description of in-kind support received:	
Purpose of commercial support (select all that apply):	
<input type="checkbox"/> Fund honoraria for planner, reviewer, faculty, teacher, author, or other <input type="checkbox"/> Fund travel expenses for planner, reviewer, faculty, teacher, author, or other <input type="checkbox"/> Pay for meal(s) for all learners <input type="checkbox"/> Defray or eliminate cost of CPE for all learners <input type="checkbox"/> Other _____	

## Terms and Conditions

1. All organizations must comply with standards set forth in the CDR CPEU Prior Approval Provider Policy Manual.
2. The CPE Activity is for educational purposes only. CPE content will remain independent of the Commercial Supporter and support will not result in commercial bias or influence CPE content.
3. The Accountable Contact is responsible for all decisions related to the CPE Activity. Commercial support will not be utilized in any capacity which influences, controls, contributes to, or impacts CPE content.
4. The Accountable Contact will manage all commercial support used to pay all or part of the costs associated with CPE. The CPE Provider will make all decisions regarding the receipt, allocation, and disbursement of funds received. Disbursement of funds must come from the CPE Provider, not the supporter.
5. All commercial support associated with the CPE Activity will be given with the full knowledge and consent of the Accountable Contact. No other payments shall be given to any individuals involved with the CPE Activity.
6. Commercial support will be disclosed to learners at the start of the CPE Activity.
7. Commercial Supporter may not exhibit, promote, or sell products or services during the introduction of a CPE Activity, regardless of the format of the CPE Activity.

## Statement of Understanding

Initials in the boxes below serve as the electronic signatures of the representatives duly authorized to enter into agreements on behalf of the organizations listed and indicates agreement of the terms and conditions listed above.

Name of CPE Provider:

Address of CPE Provider:

E-mail address of Accountable Contact:

Phone number of Accountable Contact:

Electronic signature (initials of AC):

Date:

Name of Commercial Supporter:

Address of Commercial Supporter:

E-mail address of representative for Commercial Supporter:

Phone number of representative for Commercial Supporter:

Electronic signature (initials of representative):

Date:

1. Ohio Nurses Association. Sample Commercial Support Agreement. Published online 2015. Accessed August 28, 2023. <https://ohnurses.org/education/become-an-approved-provider-2/provider-unit-resources/commercial-support-agreement-sample/>
2. Accreditation Council for Pharmacy Education. Written Agreement for Commercial Support. Accessed August 28, 2023. <https://www.acpe-accredit.org/pdf/Written%20Agreement%20for%20Commercial%20Support%20Template.pdf>