

PRACTICE TIPS: Considerations for Retired Credentialed Practitioners

Working in the field of nutrition and dietetics often gives individuals a sense of professional identity and purpose when working with their clients/patients and within their community. For this reason, the consideration of retirement can be a daunting life change. When credentialed nutrition and dietetics practitioners, registered dietitian nutritionists (RDNs) and nutrition and dietetics technicians, registered (NDTRs), decide to retire they don't lose their knowledge and experience nor their commitment to lifelong learning. However, all practicing and non-practicing RDNs and NDTRs are ethically obligated to critically perform a regular self-assessment of competence and act on that information, including choosing the appropriate time to retire their credential(s). This practice tips reviews the process of retiring from nutrition and dietetics practice.

This Practice Tips is a supporting document to the below articles:

- Peregrin, T. Retired credentialed practitioners exhibit lifelong commitment to competency. *J Acad Nutr Diet.* 2023;123(1):195-197.
- Peregrin, T. The ethics of competence, a self-assessment is key. *J Acad Nutr Diet.* 2022;112(5): 1049-1052.

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Step 1: Apply the Code of Ethics (Code) as it relates to competence

“By accepting membership in the Academy and/or accepting and maintaining CDR credentials, all nutrition and dietetics practitioners agree to abide by the Code.”¹ Therefore, it is assumed all credentialed nutrition and dietetics practitioners, RDNs and NDTRs, maintain currency with the current Code of Ethics and related resources. In addition to the above listed articles, CDR has [Ethics Resources](#) and the Academy has an [Ethics Reading List](#) (login required).

Step 2: Perform self-assessment of competence in practice

According to the Scope of Practice for the RDN and for the NDTR, all credentialed nutrition and dietetics practitioners, whether or not they are active in the nutrition and dietetics workforce, are ethically obligated to maintain the minimum competent level of practice as outlined in the Standards of Practice (SOP) in nutrition care and/or the Standards of Professional Performance (SOPP).^{2,3}

Resources to assist in self-assessment of competence for the NDTR:

- [Academy of Nutrition and Dietetics: Revised 2017 Scope of Practice for the Nutrition and Dietetics Technician, Registered - Journal of the Academy of Nutrition and Dietetics](#)
- [Academy of Nutrition and Dietetics: Revised 2017 Standards of Practice in Nutrition Care and Standards of Professional Performance for Nutrition and Dietetics Technicians, Registered - Journal of the Academy of Nutrition and Dietetics](#)
- [Scope Of Practice Decision Algorithm](#)

Resources to assist in self-assessment of competence for the RDN:

- [Academy of Nutrition and Dietetics: Revised 2017 Scope of Practice for the Registered Dietitian Nutritionist - Journal of the Academy of Nutrition and Dietetics](#)
- [Academy of Nutrition and Dietetics: Revised 2017 Standards of Practice in Nutrition Care and Standards of Professional Performance for Registered Dietitian Nutritionists - Journal of the Academy of Nutrition and Dietetics](#)
- [Focus area Standards of Practice and/or Standards of Professional Performance for RDNs](#)
- [Scope of Practice Decision Algorithm](#)

Step 3: Understand the Commission on Dietetic Registration guidelines on use of credential

The Commission on Dietetic Registration protects and promotes the health of the public by supporting practitioner competence, quality practice, diversity, equity, lifelong-learning, and career advancement.⁴ It is for this reason that if a practitioner maintains a credential through CDR, it requires self-assessment and maintenance or advancement of competence through lifelong learning and Continuing Professional Education (CPE).⁵

CDR does not have a retired status. Practitioners either maintain their credentials through completing the Professional Development Portfolio (PDP) recertification requirements and paying the yearly registration fee or drop the credential(s). If a practitioner drops the RDN or NDTR credential, the only way to have the credential reinstated is through successful completion of the entry-level examination.^{6,7} To voluntarily discontinue registration status, email cdr@eatright.org.

If a credentialed practitioner does not renew or maintain their credential (RD/RDN or DTR/NDTR), they must immediately cease all use of the CDR Marks associated with such CDR credential, including when in retirement, e.g., the RD or RDN credential cannot be used to mean Retired Dietitian or Retired Dietitian Nutritionist. For more information on the acceptable use of the credential, RD/RDN and DTR/NDTR, see [RD, RDN, DTR, NDTR Credential Use or Misuse Guidelines](#).

Step 4: Investigate the Academy of Nutrition and Dietetics Retired membership category

Academy membership is separate and independent from RD/RDN or DTR/NDTR credentials administered through the CDR.

For more information, or to find out if you qualify for a change, visit [Member Benefits](#). To make a change in your member category, contact the Academy Member Service Center by phone at 800/877-1600, ext. 5000 (Monday – Friday, 8:00 a.m. – 5:00 p.m., Central Time) or by email membership@eatright.org for assistance. The representative will ask for confirmation of retirement status and birth date to verify.

Step 5: Investigate state(s) licensure requirements

As with registration, there is no retired status with licensure. All licensed practitioners are obligated to understand and uphold applicable state licensure laws to ensure licenses are maintained, i.e., payment of fees and meeting CPE requirement. Practitioners who wish to retire their registration with CDR should also review their state licensure regulations to determine if they need to discontinue licensure. Please visit CDR’s [State Licensure](#) webpage to link directly to state licensure regulations and boards or agencies.

Appendix: Practice Applications

Below are examples of practitioners making the decision to retire.

Description	Detail
Volunteering in retirement	BC has been a practicing RDN for 45 years and built a successful private practice within her community. BC has been maintaining her continued education through Certificates of Training and applicable continuing education activities that apply to her patient/client population. Recently, BC decided she would like to move to be closer to her family. BC decided she will close her private practice and retire within the next calendar year. BC reviewed the Commission on Dietetic Registration webpage and the Scope of Practice for RDNs and determined that she will not need to maintain registration as she will no longer be providing nutrition and dietetics services. Over the course of the year, BC stopped taking on new clients/patients and began assisting current clients/patients in finding an RDN that aligns with their needs. Once BC closed her practice, she notified CDR she will not be renewing her registration, allowed her state license to lapse, and renewed her Academy membership as a retired member. BC plans to seek out volunteer opportunities that align with her skills and interest, such as mentoring RDNs new to private practice in the Nutrition Entrepreneurs Dietetic Practice Group.
Food Service Director training replacement	NF is an NDTR and has been working as a Food Service Director at a long-term care facility for 25 years. NF arranged her retirement date with Human Resources (HR) to be in 3 months and began looking into retirement options with the Academy, the Dietetics in Health Care Communities (DHCC) Dietetic Practice Group (DPG), and CDR. However, HR was unable to find a suitable replacement during that 3-month time and NF was asked to stay on as Food Service Director for an additional 6 months while HR aggressively recruited a replacement. During the 6 months, a new graduate NDTR was hired as Food Service Director. NF began training her replacement, but only had 2 weeks to

Description	Detail
	do so. Upon retirement, NF agreed to a consultant role, remaining available for questions and holding weekly face-to-face meetings until the new Food Service Director was able to demonstrate and document competence on essential tasks related to their role. During this time, NF realized she enjoyed mentoring and agreed to run for a leadership role in the DHCC DPG as well as collaborate with other NDTRs working in Long Term Care to write articles for the newsletter. NF renewed her membership with the Academy as 'retired' status and decided to maintain her registration with CDR as she was obtaining continuing education while writing newsletter articles and mentoring.
Consults with community at health fairs or other hospital-sponsored events	LV retired from a public health nutrition position in the last 6 months. During that time, LV was still registered with CDR and licensed with his state. LV was asked by his community hospital to assist at periodic community health fairs or other health outreach events for employees of local businesses. LV decided that the community work was enjoyable and fit in well with his retired lifestyle. LV reviewed the Academy, CDR, and state licensure websites as well as the Standards of Practice and Standards of Professional Performance for RDNs in Public Health and Community Nutrition. LV determined he was eligible for retired Academy membership but needed to maintain registration and licensure through his state. LV continued to ensure his competence by pursuing continuing education relevant to current nutrition-related topics and types of questions received from event participants.
Non-practicing	HA retired 5 years ago from her position as a diabetes educator at a large teaching hospital. HA switched to retired status with her Academy membership and has maintained her registration and licensure over the past 5 years since she occasionally gives nutrition advice to friends and community members when asked. HA has been trying to maintain her CPEUs but is at the end of her registration eligibility cycle and realized she only has 20 CPEUs over the past 5 years. HA performed a self-assessment using the Scope of Practice for RDNs and SOP in Nutrition Care and SOPP for the RDN, which made her question if she remained competent to give current, evidence-based medical nutrition therapy advice. HA allowed her registration and licensure to lapse and did not renew her membership in the Academy. Additionally, HA developed a list of local RDNs with varying specialties so when asked for other than general nutrition advice, she can refer them to a practicing RDN.

**In this Practice Tips, the CDR has chosen to use the term RDN to refer to both registered dietitians (RD) and registered dietitian nutritionists (RDN) and to use the term NDTR to refer to both dietetic technician, registered (DTR) and nutrition and dietetics technician, registered (NDTR).*

References:

1. Peregrin T. Revisions to the Code of Ethics for the Nutrition and Dietetics Profession. *J Acad Nutr Diet*. 2018;118(9):1764-1767. doi:10.1016/j.jand.2018.05.028.
2. Academy of Nutrition and Dietetics Quality Management Committee. Academy of Nutrition and Dietetics: Revised 2017 Scope of Practice for the Registered Dietitian Nutritionist. *J Acad Nutr Diet*. 2018; 118(1): 141-165.
3. Academy of Nutrition and Dietetics Quality Management Committee. Academy of Nutrition and Dietetics: Revised 2017 Scope of Practice for the Nutrition and Dietetics Technician, Registered. *J Acad Nutr Diet*. 2018; 118(2): 327-342.
4. About CDR - Commission on Dietetic Registration. Published 2019. Accessed October 28, 2022. <https://www.cdrnet.org/about>
5. PDP Guides & Competencies Information - Commission on Dietetic Registration. Accessed October 28, 2022. <https://www.cdrnet.org/pdp-guides-competencies-information>
6. Recertification Information - Commission on Dietetic Registration. Accessed October 28, 2022. <https://www.cdrnet.org/recertification-information#Q6>
7. Annual Registration Maintenance Fee Billing and Due Dates - Commission on Dietetic Registration. Accessed October 28, 2022. <https://www.cdrnet.org/dates-regdates>