

**Commission
on Dietetic
Registration**

the credentialing agency for the
Academy of Nutrition
and Dietetics



Activity Log Submission Instructions



The Activity Log is eligible for final submission after completion of the minimum CPEU requirements (75 for RDs or 50 for DTRs, including 1 CPEU in ethics or health equity) or at the end of the recertification period. Click "**Finish – submit Activity Log**"

PDP Activity Log
Registered Dietitian Nutritionist or Registered Dietitian

Cycle Start Date 06/01/2024 Cycle End Date 05/31/2029

Log Status - Mid-point review complete Print Log

You have logged 75 CPEUs out of 75 required for recertification

You have completed the minimum number of CPE required for this certification cycle. Please remember to click Finish - Submit log for processing before the end of your certification cycle.

Finish - submit Activity Log Add an Activity

Review the attestation statement, select the attestation checkbox, and click "Next"

To the best of my knowledge, the information provided in this PDP submission and subsequent documentation is accurate and meets CDR PDP guidelines. I understand that I must maintain a copy of my recertification documents for two years beyond the end of my recertification cycle and that this PDP submission may be audited. CDR has the right to verify the information provided in this submission. This submission complies with the Code of Ethics for credentialed practitioners in nutrition and dietetics.



I attest to the above

Cancel **Next**

Review and select “yes”

Once the log is submitted, you will be unable to enter additional activities. Are you sure you want to submit the log?

NO

YES

Mandatory Step 3: Self-Assessment Part 1

Professional Development Self-Assessment

Reflect on the implementation of your Learning Plan and learning outcomes applied to practice. Prepare for the next cycle by assessing how CPE completed during this 5-year recertification cycle impacted knowledge, skills, judgement, and attitudes.

Choose up to 5 spheres/competencies that describe learning objectives met through the completion of continuing professional education during this recertification cycle.

Learning objective 1 (required)	^
Sphere	▼
Competency	▼
Learning objective 2 (optional)	▼
Learning objective 3 (optional)	▼
Learning objective 4 (optional)	▼
Learning objective 5 (optional)	▼

Note: Practitioners select one to five Spheres and Competencies from the dropdown menu that best reflect the impact of their continuing education over the five-year recertification cycle. All Spheres and Competencies are available, and there are no right or wrong selections.

Mandatory Step 3: Self-Assessment Part 2

How likely are you to implement changes to your practice based on learning outcomes?

Likely to implement change?

Extremely unlikely
Unlikely
Neutral/ don't recall
Likely
Extremely likely
Retired or currently not working

Note: Practitioners select from the dropdown menu how likely they are to implement changes to their practice based on the learning outcomes.

Mandatory Step 3: Self-Assessment Part 3

Choose up to 5 spheres/competencies that describe focus areas of learning where additional CPE activities are needed to fulfill future learning needs or narrow practice gaps?

Focus area 1 (required)	^
Sphere	▼
Competency	▼
Focus area 2 (optional)	▼
Focus area 3 (optional)	▼
Focus area 4 (optional)	▼
Focus area 5 (optional)	▼

Cancel **Continue**

Note: Practitioners select one to five Spheres and Competencies from the dropdown menu that best describe future learning needs. All Spheres and Competencies are available, and there are no right or wrong selections.

Review the certification statement, select the attestation checkbox next to each question, and click **Submit Log for processing**

Log Certification Statement

Registered Dietitian Nutritionist or Registered Dietitian

Cycle Start Date 06/01/2024 Cycle End Date 05/31/2029

Log Status - Mid-point review complete

You have logged 75 CPEUs out of 75 required for recertification

In the last 5 years have you:

Been convicted of a crime under the laws of the United States which is a felony or a misdemeanor, which is related to the practice of the profession? Yes No

Been disciplined by a state, and at least one of the grounds for the discipline is the same or substantially equivalent to the principles of the Code of Ethics for the Profession of Dietetics? Yes No

Had any professional license, certification or registration denied, revoked, or suspended by a state? Yes No

Committed a harmful, wrongful and/or unlawful act which is directly related to the practice of the profession as determined by a court of competent jurisdiction, a licensing board or an agency of a governmental body? Yes No

Note: Carefully read each certification statement question. If a practitioner selects "yes," a pop-up box appears prompting the practitioner to provide additional information regarding the violation.

Upon submission, the CDR dashboard will display “web submission for processing.” Practitioners will receive a confirmation email at the time of submission and an additional confirmation email within 1–3 weeks once the submission has been processed.

3 Submit your Activity Log

Once the minimum CPE requirements have been met please submit the completed Activity Log for processing.

✓ **Web Submission for processing**

Questions?

Have additional questions? Please contact CDR at pdp@eatright.org.