

Enduring Timing Outline Checklist:

- ☐ Title and start date of activity
- ☐ CPE activity developer(s) (i.e., program planner, author of learner assessment, etc.)/speaker(s)/presenter(s) first name, last name, and credentials (if applicable)
- ☐ Breakdown of time for non-reading-based components (if applicable)
- ☐ Word count of reading-based components (if applicable)
- ☐ Estimated total time for learner assessment (must be exact, i.e., 30 minutes)

Enduring Timing Outline Example

Title: Nutrition and Dietetics

Start Date: December 1, 2024

CPE Activity Developer(s): Jane Doe, MS, RDN and John Smith, MD

- *Ms. Doe and Mr. Smith planned and developed the CPE activity, Nutrition and Dietetics.*
- *Mr. Smith wrote the post assessment*

Book Review - *Nutrition and Dietetics*

- Word Count: 75,000
 - 75,000 words/100 words per minute = 750 minutes

Recorded Video Review – 600 minutes

- Speaker(s): Jane Doe, MS, RDN and John Smith, MD

Post Assessment (**Formal Assessment***) – 60 minutes

Total Minutes: 1,410 minutes (23 hours and 30 minutes)

*Formal assessment = Results are collected