

Registration Eligibility Application Packet International Reciprocity



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Registration Eligibility Application Instructions – International Reciprocity

Commission on Dietetic Registration (CDR)

Standards for eligibility to take the Registration Examination for Dietitians are established by the Commission on Dietetic Registration (CDR), the credentialing agency for the Academy of Nutrition and Dietetics (Academy). Please note that each country has their own credentialing agency with policies and procedures that an individual must comply with to meet the registration eligibility requirements to become credentialed as a dietitian in their country. Individuals who want to be credentialed in the United States by CDR as a Registered Dietitian Nutritionist (RDN), Registered Dietitian (RD), Nutrition and Dietetics Technician, Registered (NDTR) or Dietetic Technician, Registered (DTR) must comply with CDR requirements.

For additional information, please contact 800-877-1600 for Peggy Anderson at pdanderson@eatright.org on Ext 4764, or Rebecca Beavers at rbeavers@eatright.org on Ext 4781.

International Reciprocity Agreements

Reciprocity is extended to individuals who completed all certification requirements (didactic, supervised practice and examination) in the country with whom CDR has an agreement.

CDR currently has reciprocity agreements with the following foreign regulatory boards:

- Dietitians of Canada
- Dutch Association of Dietitians/Ministry of Welfare, Public Health and Culture
- Philippine Professional Regulation Commission
- Irish Nutrition and Dietetic Institute

Registration Eligibility Application Instructions

All individuals applying for Registration Eligibility through one of CDR’s reciprocity agreements must complete a Registration Eligibility Application and return this application along with the necessary documentation. The Registration Eligibility Application (which can be found on Page 5 of this application packet) must be filled out in its entirety. You will be asked for both your demographic information as well as information regarding your education.

Determine the academic and practice documentation to be submitted with the application form. The documentation required varies with the type of program that was completed. Please refer to the following chart to verify which documentation needs to be included with your application.

Required Documentation by Reciprocity Agreement

Submit appropriate original documentation with this application as indicated on the chart below.

	Original Foreign Degree Equivalency Statement	Letter of Active Membership from Dietitians of Canada ¹	Verification Form from Philippine Professional Regulation Commission Board of Nutrition and Dietetics ²	Verification Form from the Dutch Association of Dietitians/Ministry of Welfare, Public Health and Culture ³	Verification Form from the Irish Nutrition and Dietetic Institute ⁴	Signed RDNE and RDE Misuse Form
Canadian Reciprocity		X				X
Dutch Reciprocity	X			X		X
Philippine Reciprocity	X		X			X
Irish Nutrition and Dietetic Institute	X				X	X

¹ Submit a letter which includes the original signature of the designated official of The Dietitians of Canada, confirming valid current Active membership in that Association, must accompany the application form.

² Submit a Verification Form bearing the original signatures of the Commissioner and Chairman of the Philippine Professional Regulation Commission Board of Nutrition and Dietetics.

³ Submit a Verification Form bearing the original signature of the Chairman of the Dutch Association of Dietitians, Ministry of Welfare, Public Health and Culture

⁴ Submit a Verification Form bearing the original signature of the designated official of the Irish Nutrition and Dietetics Institute. Submit validation of foreign degree.

Independent Foreign Degree Evaluation Agencies

Applicants who are required to submit a Foreign Degree Equivalency Statement with their application must use one of the following Independent Foreign Degree Evaluation Agencies for their degree evaluation:

Academic and Professional International Evaluation, Inc. (APIE)

PO Box 5787
Los Alamitos, CA 90721-5787
562/594-6498
apie@msn.com
www.apie.org

Foreign Credentials Services of America (FCSA)

1910 Justin Lane
Austin, TX 78757
512/459-8428
Fax: 512/459-4565
info@foreigncredentials.org
www.foreigncredentials.org

Academic Credentials Evaluation Institute, Inc. (ACEI)

PO Box 6908
Beverly Hills, CA 90212
310/275-3530 or 800/234-1597
Fax: 310/275-3528
acei@acei1.com
www.acei1.com

Foundation for International Services, Inc. (FIS)

505 Fifth Avenue South, Suite 101
Edmonds, WA 98020
425/248-2255
Fax: 425/248-2262
info@fis-web.com
www.fis-web.com

American Education Research Corporation, Inc. (AERC)

PO Box 996
West Covina, CA 91793-0996
626/339-4404
Fax: 626/339-9081
aerc@verizon.net
www.aerc-eval.com

International Consultants of Delaware, Inc. (ICDEL)

3600 Market Street, Suite 450
Philadelphia, PA 19104
215/222-8454, ext. 510
Fax: 215/349-0026
icd@icdel.com
www.icdeval.com

Bruscan Educational Information Services

3317 Finley Road, Suite 214
Irving, TX 75062
214-693-3869
Fax: 972-600-8500
info@bruscan.com
www.bruscan.com

Josef Silny & Associates

International Education Consultants
7101 SW 102nd Avenue
Miami, FL 33173
305/273-1616
Fax: 305/273-1338 or 273-1984
info@jsilny.com
www.jsilny.com

Center for Educational Documentation, Inc. (CED)

PO Box 170116
Boston, MA 02117
617/338-7171
Fax: 617/338-7101
www.cedevaluations.com

SpanTran: The Evaluation Company

2400 Augusta Drive, Suite 451
Houston, TX 77057
713/266-8805
Fax: 713/789-6022
www.spantran.com

Globe Language Services, Inc.

305 Broadway, Suite 401
New York, NY 10007
212/227-1994, fax: 212/693-1489
info@globelanguage.com
www.globelanguage.com

World Education Services, Inc. (WES)

Bowling Green Station
PO Box 5087
New York, NY 10274-8057
212/966-6311
info@wes.org
www.wes.org

International Education Research Foundation (IERF) Credentials Evaluation Services, Inc.

PO Box 3665
Culver City, CA 90231
310/258-9451
www.ierf.org

WES — Branch Offices

Chicago - 312/222-0336
Miami - 305/358-6688
San Francisco - 415/677-9378
Washington DC - 202/331-2925

Registration Eligibility Application Timeline

The Registration Eligibility Application and all supporting original documentation must be mailed to CDR in one packet. CDR recommends that you send application materials via a traceable mail service (UPS, Fed EX, etc.) so that you may track the progress and delivery of your documents. CDR is not responsible for any lost original documentation sent by a candidate. Original documentation will be returned once an application has been received and processed. Incomplete applications will be returned. Please allow 2 weeks for processing of the eligibility application from the date CDR receives the mailing.

Once registration eligibility is established, applicants are notified by CDR, who will notify its testing agency, Pearson VUE in Bloomington, Minnesota, of applicant eligibility. Candidates will receive an eligibility email from CDR providing a link to the *Candidate Handbook* which contains testing policies and procedures. This link is also provided on the landing page of Pearson VUE's CDR Web Portal.

Scheduling and Paying for the Examination

Within 48 hours, Pearson VUE sends all eligible candidates an Authorization to Test email which allows candidates to create an account and login to Pearson VUE's CDR Web Portal. Candidates will schedule their exam and submit the examination fee of \$200 (USD) directly on Pearson VUE's web portal.

Candidates can schedule their exam appointment at one of more than 250 Pearson VUE test centers located throughout the US and selected international locations. Test center appointment availability and scheduling policies may vary by test center. After scheduling an appointment, candidates receive an e-mail confirmation.

IT IS THE APPLICANT'S RESPONSIBILITY TO SUBMIT THE COMPLETE APPLICATION, INCLUDING ALL REQUIRED ORIGINAL DOCUMENTATION TO:

Commission on Dietetic Registration
Peggy Anderson & Rebecca Beavers
120 S. Riverside Plaza, Suite 2190
Chicago, IL 60606

International Reciprocity Registration Eligibility Application

THIS APPLICATION FORM MUST BE COMPLETED IN COLORED INK. BLACK INK WILL NOT BE ACCEPTED.

This application and all required supporting, original documentation must be submitted in one packet. Incomplete application packets will be returned. All fields must be completed for your application to be processed.

Contact/Demographic Information

Academy Member Number (if applicable)

Enter your name as it appears on your government-issued photo identification card.

Last Name	First Name	Middle Name	Maiden Name
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Address

City	State	Zip	Country
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Date of Birth (MM/DD/YYYY)	Mother's Maiden Name	Email Address
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Primary Phone Number (Circle Type: Home/Work/Cell)	Alternate Phone Number (Circle Type: Home/Work/Cell)
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Education Information

For each degree, list the institution granting the degree, the degree received, and the date the degree was conferred.

College/ University	Degree Type	Date Conferred (MM/DD/YYYY)
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College/ University	Degree Type	Date Conferred (MM/DD/YYYY)
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Reciprocity Agreement

Indicate which reciprocity agreement you have met to qualify for Registration eligibility:

- Canadian Reciprocity - Active Member of Dietitians of Canada
- Philippines Reciprocity - Philippine Professional Regulation Commission
- Dutch Reciprocity - Dutch Association of Dietitians
- Irish Reciprocity – Irish Nutrition and Dietetic Institute

RDNE and RDE Misuse

RDNE and RDE Misuse:

Over the years, CDR has stated that RDNE and RDE are not credentials and should not be used. This information is located on the CDR website. Students completing their supervised practice program must sign a RDNE and RDE Misuse form for their program director regarding these fabricated credentials. In addition, each student is provided with a copy of the misuse document to retain in their file. Anyone can file a complaint with CDR on an individual using RDNE, RDE, RDN Eligible, RD Eligible, Registered Dietitian Nutritionist Eligible, Registered Dietitian Eligible, RDN or RD if they are not registered as an RDN or RD with CDR. ***This would include ‘rdn’ or ‘rd’ in their e-mail address prior to passing the exam for dietitians.***

RDNE and RDE are the acronyms and RDN Eligible, RD Eligible, Registered Dietitian Nutritionist Eligible or Registered Dietitian Eligible are the same, only spelled out.

Please Note: Do not use RDNE, RDE, RDN Eligible, RD Eligible, Registered Dietitian Nutritionist Eligible, Registered Dietitian Eligible, ‘rdn’ or ‘rd’ in your email address.

We refer you to the CDR Web Site, www.cdrnet.org, to become familiar with terminology for registration eligible candidates. When the home page opens up, click on the gold “RDN, RD, NDTR, and DTR Credentials” button on the left hand side of the screen, then click on “Registered Dietitian Nutritionist (RDN) or Registered Dietitian (RD)” and then click on Registration Eligibility General Information. The CDR website direct link is: <http://www.cdrnet.org/certifications/registration-eligibility-general-information-rde>.

What does the term *registration eligible* mean?

The term *registration eligible* is used by the Commission on Dietetic Registration to identify individuals who have met the didactic and supervised practice requirements to write the registration examination. The Commission will verify upon request that an individual has met registration eligibility requirements and the eligibility date. The terms *RDNE* and *RDE* are not professional designations/credentials. The Commission has noted with concern an increase in the use of the terms *RDNE* and *RDE* to designate registration eligibility. Both employers and the public find the use of the term confusing.

Does the Commission recognize the professional designations *RDNE* or *RDE*?

No. These terms are not professional designations/credentials.

Should you be using the term *RDNE* or *RDE*, please discontinue use immediately and replace it with “registration eligible.” Individuals who use the terms *RDNE* or *RDE* are frequently reported to CDR regarding their misuse, and must be told to discontinue its use via a “cease and desist” order.

MUST BE COMPLETED IN BLUE INK

By signing this form, you attest that you have read and understand CDR’s policies regarding the Misuse of *RDNE* and *RDE* and its variations.

SIGNATURE OF STUDENT/CANDIDATE

DATE

PRINT FULL NAME OF STUDENT/CANDIDATE

DATE

Name/Address Change Form for Registration Eligibility

Note: Name change requests MUST include either an original marriage license, divorce decree or court order or a notarized copy. All fields of the application must be completed in order to update your record.

Academy Membership Number (If Applicable)

PREVIOUS INFORMATION (The information that was submitted to your to CDR when you became registration eligible)

Last Name (Please Print) First Name Middle Name/Initial Maiden Name

Address

City State Zip Country

Email Address Date of Birth (MM/DD/YYYY) Mother's Maiden Name

NEW INFORMATION (Enter your name as it appears on your current, updated government-issued photo identification card.)

Last Name First Name Middle Name/Initial

Address

City State Zip Country

Email Address

Primary Phone (Circle Type: Cell/Home/Office) Alternate Phone (Circle Type: Cell/Home/Office)

CANDIDATE SIGNATURE

DATE

**Mail completed form to:
Peggy Anderson or Rebecca Beavers
Commission on Dietetic Registration
120 South Riverside Plaza, Suite 2190
Chicago, IL 60606**